

Plastic Lockers – 98000 Series

Models 98168 & 98368 Eight Tier

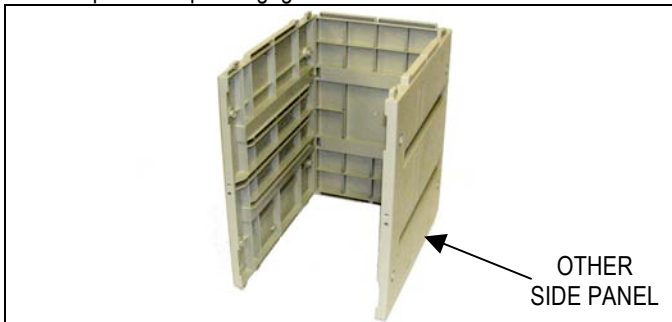
Assembly Instructions

Thank you for selecting Salsbury 98000 Series Plastic Lockers. We are confident that the quality and construction of the lockers will prove to be a good investment. These instructions are intended to assist you in the assembly of the lockers. Individual job conditions will dictate whether the lockers must be anchored to the wall, the floor, or both. **Please read the entire assembly instruction document before beginning assembly.**

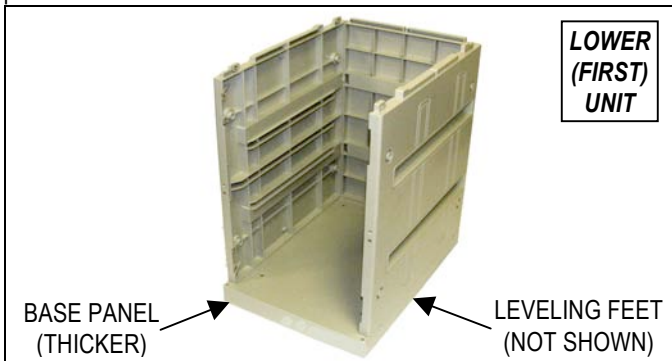
Step 1. Insert the back panel tabs into the pockets along the rear edge of the side panel. Tap with soft mallet to engage two (2) latch points.



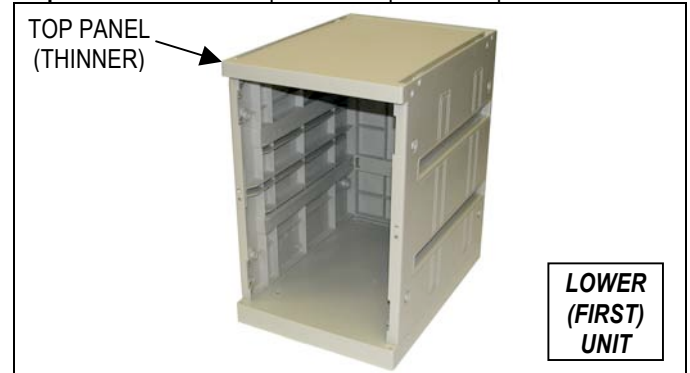
Step 2. Press another side panel onto the tabs on the other side of the back panel. Tap to engage as above.



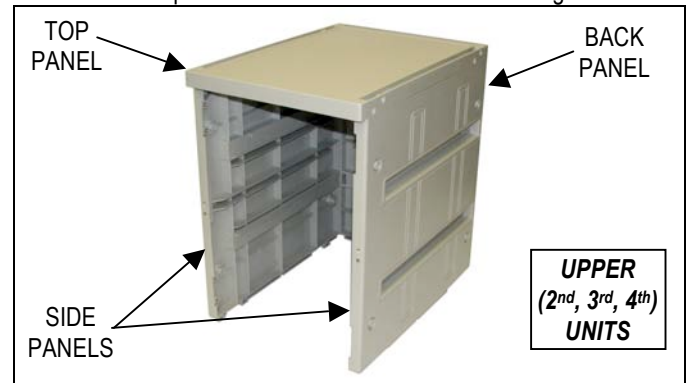
Step 3. Join and press down the sides-and-back-panel assembly from step 2 above into the base panel as shown below. The base panel is the thicker of the five (5) horizontal panels provided. Then thread four (4) leveling feet provided into the bottom of the base panel.



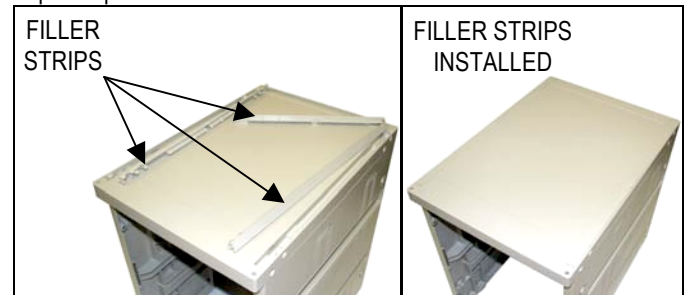
Step 4. Install a thinner top horizontal panel on top of the unit.



Step 5. Assemble three (3) identical units the same as Steps 1 through 4, except installing the thinner top panel on each instead of the thicker base panel. These units will not have leveling feet.



Step 6. If you purchased the optional Sloping Hood, do not install the Topmost Panel until you have first completed 'Step 6A'. If you are NOT using a Sloping Hood, install filler strips (provided) into the Topmost panel recesses.



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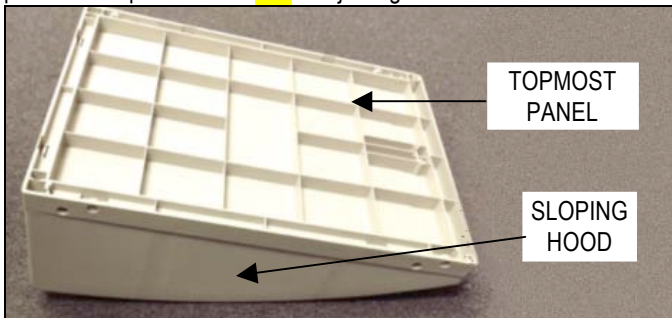
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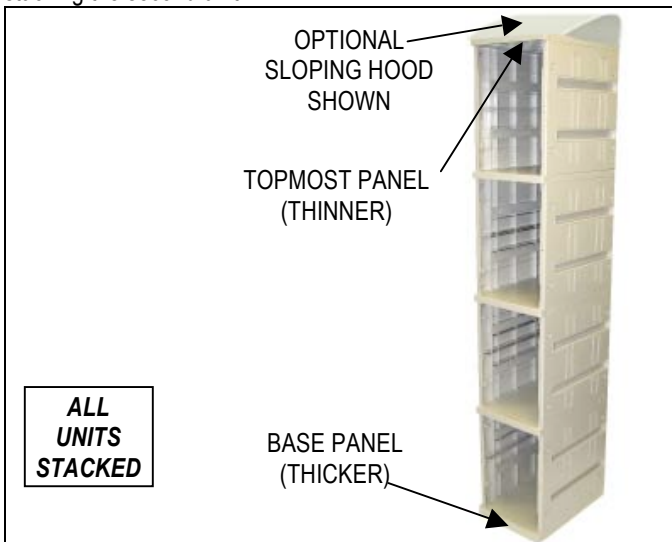
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Step 6A. Install the optional Sloping Hood to the Topmost Panel as follows: Place the hood upside down on carpet or **another** protective surface. Take the Topmost panel (also upside down) and lay it over the bottom of the hood, keeping the tabs 'inside' the panel. Align one side's tabs with the panel slots and press or tap with a rubber mallet to snap-fit them. Align the 2 tabs on the back with their slots and press down on the panel. Align the last side's 2 tabs with their slots (it may take inserting a screwdriver between the hood and panel to 'pull' the hood's side out to get them aligned), and press down on the panel to complete the tab **and** slot joining.

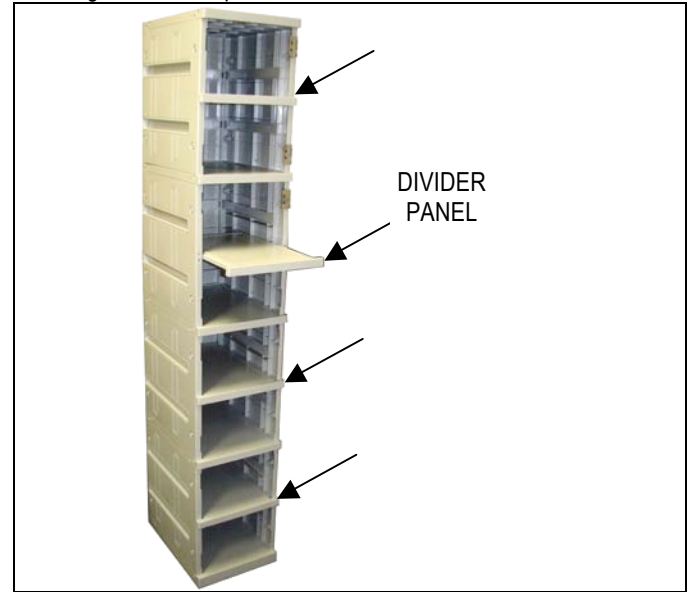


Step 7. Assemble compartments 2 through 4 per Steps 1 through 5, except leaving compartment 4 without a base. (This unit will not have leveling feet.) Stack the two upper units onto the first unit as shown, using a rubber mallet if necessary.

If the optional Sloping Hood is being used and it has already been assembled to the Topmost Panel per Step 6A, you can now install it with the screws and hole covers into the adjoining side panels. If NOT using a Sloping hood, you can install the Topmost Panel prior to stacking the second unit.



Step 8. Insert one (1) of four (4) divider panels in between each of the horizontal panels previously installed. The panels slide in grooves in the side panels and may need the use of a soft rubber mallet to fully engage the two small latch pins into the holes in the front edge of the side panels.



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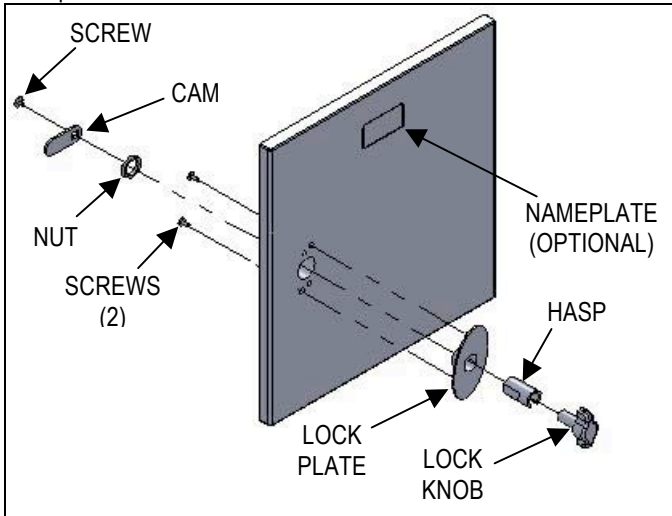
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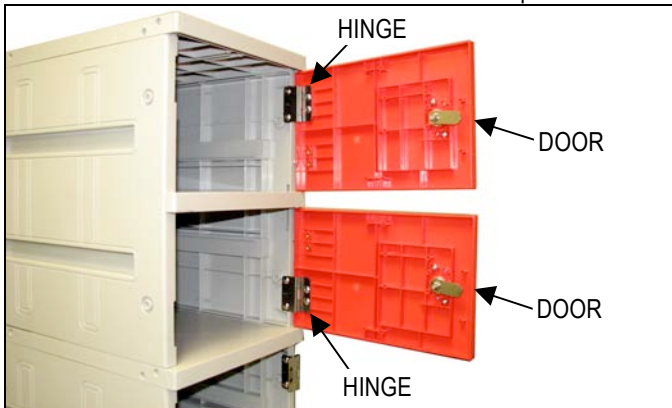
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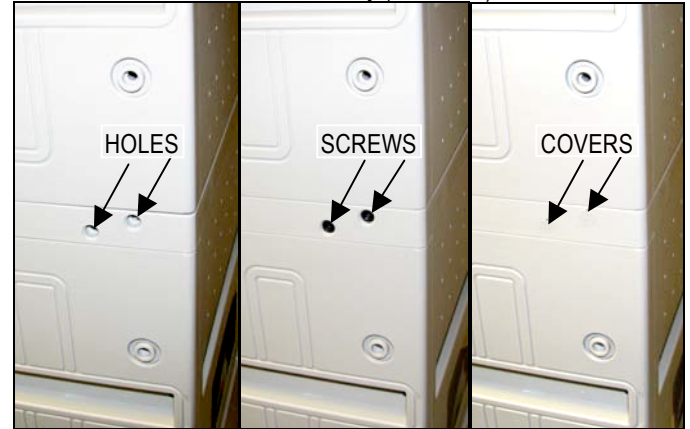
Step 9. Attach the plastic oval lock plate to the front of the eight (8) doors with two (2) screws from the rear of the door. **Do not over tighten.** Insert the stainless steel hasp through hole in front of doors making sure cutout is facing downward. Secure by threading nut provided onto it from the rear. Insert lock knob through hasp from front of door making sure hole in lock knob is positioned downward. Attach cam to rear of lock knob shaft with screw provided. Be sure the cam is pointing horizontally toward the outside of the door when the lock knob is positioned vertically, and is properly engaged with the square shaft on the end of the lock knob.



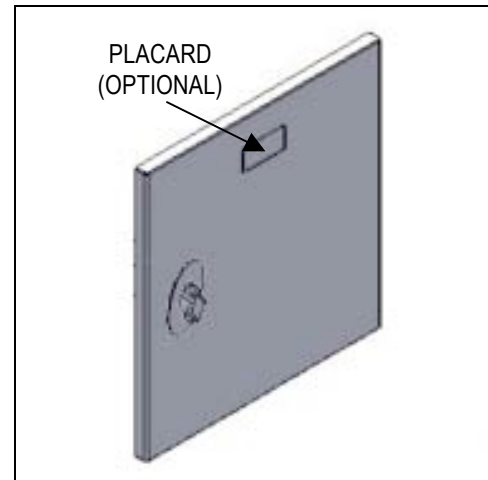
Step 10. Fasten the eight (8) hinges (one (1) for each of the eight (8) doors) provided in the hardware package securely to each hinge position with the screws provided as shown below. Fasten each of the eight (8) doors to the appropriate hinge. Ensure that the molded pin in the upper right corner of each door is engaged in the mating hole in the corner of the underside of each horizontal panel.



Step 11. Install screws and hole covers where side panels join to top panels and base panel. There are 18 screws and hole covers on each of the two sides of the assembly (36 in total).



Step 12. Install placards (optional) in the indentation near the top of each door.



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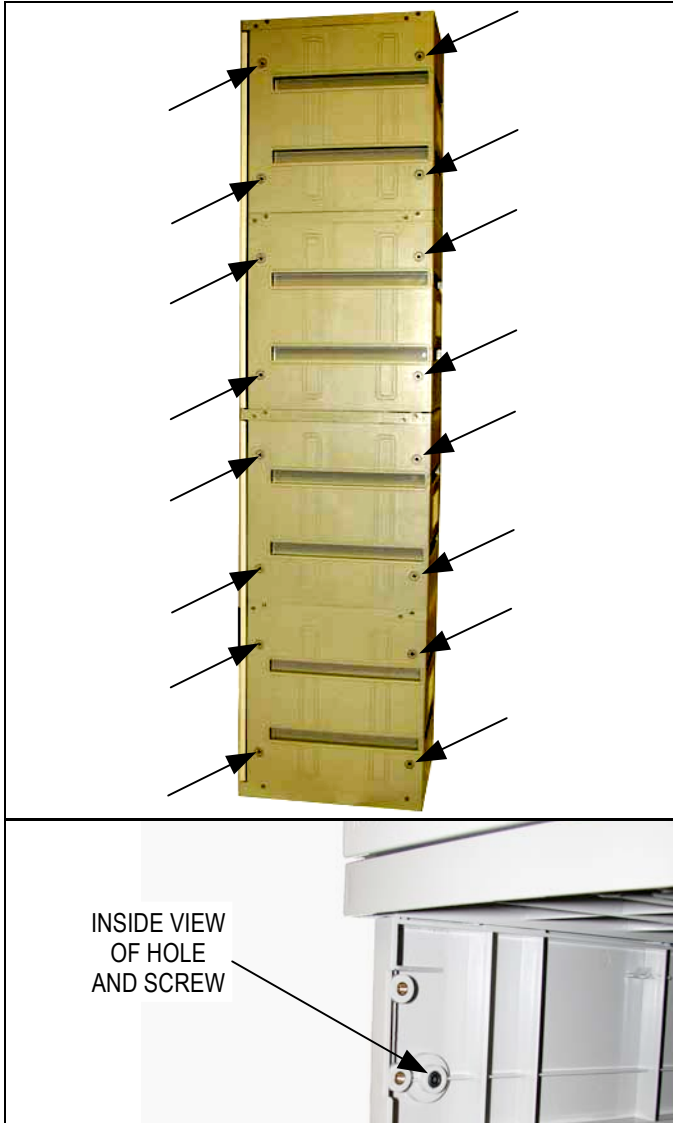
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Step 13. If two (2) or more lockers are to be installed side by side, the lockers should be fastened together with the four (4) nuts and long screws provided. Select any two (2) holes toward the front and any two (2) holes toward the rear. The illustration below shows the 16 holes that are available. The lower illustration shows the inside view of a hole and screw.



The assembly of the plastic lockers is now complete.

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